

MITR^TECH

Easy, efficient
workflow automation
for transforming
legal operations

TAP WorkflowAutomation

Easy, Efficient Workflow Automation

TAP Workflow Automation is a scalable, Cloud-based plug-and-play solution that empowers you to automate nearly any repetitive manual process, so you can leave the “pain of the mundane” behind and focus on what’s important: doing the work, not wrestling with workflows.

- Using simple drag-and-drop design tools, TAP users automate repetitive manual and paper-based processes, organize and structure tasks and activities, auto-generate content, and provide a way for stakeholders to effectively collaborate.
- TAP also integrates seamlessly with your existing system infrastructure, with scalability and customization to meet your exact needs. You’ll reduce errors, maintain compliance and standards, and enjoy immediate ROI that’s often upwards of 400%.

Plus, TAP now integrates with TeamConnect, the world’s leading ELM platform, allowing you to extend legal and GRC best practices into processes everywhere in your enterprise.

Platform Features

Workflow Automation

- No coding, no development necessary
- Cloud-based, cross-browser, cross-platform
- Accessible from any device, anytime
- Drag-and-drop UI for designing forms and workflows
- Build simple or complex logic
- Create Custom notifications
- Custom form styles
- Integrate any data source

Document Management

- Build dynamic document templates
- Auto-generate documents
- Manage document clauses with content sources
- Document integration with workflow logic
- Online redlining
- Version control
- Centralized document and contract repository

Multiple Integration Points

- Integrates with major software applications
- Configure custom integrations with point-and-click
- Advanced REST API
- Built-in eSign integrations

Security

- Industry leading certifications
- HIPAA, SOC, PCI, PII, ISO27001

Transforming Business Processes

TAP into Benefits

Immediate ROI and faster Time-to-Value:

Cloud-based TAP provides immediate access to the entire set of tools needed for digital transaction management

Build Your Own – Easily:

No coding, no programming needed. Automate any business process with simple drag-and-drop form and workflow design tools.

Lower TCO:

Reduce total costs through managed services, no infrastructure requirements, risk reduction and predictable pricing

Scale as you grow:

Design and publish workflows for any business process; no coding, IT or developer involvement necessary.

Centralization:

Global access to centralized documents, workflow statuses, and analytics

Reusable Templates:

Turn your workflows and embedded best practices into reusable templates or apps for use across multiple business functions and departments

Flexibility & Agility:

Respond fast to changing business needs with an agile methodology enabling iterative design and implementation

Unparalleled Customer Service:

Benefit from an assigned account manager and support team who understands your business objectives and how the platform fits into your operations ecosystem

Better Compliance:

Track and monitor every transaction across every workflow, with audit trails that live forever

Reporting and Analytics:

Access reports in a variety of formats, providing visibility and transparency across your whole organization

“TAP empowers us to quickly streamline and automate business processes that are complex, repetitive, or time consuming. Adobe Sign reduces the time it takes to get a document signed. Together, the possibilities are endless.”

YUKA TZAVARAS

Senior Manager, Legal Operations, Electronic Arts

TAP Use Cases

NDA's

Instant self-service NDA forms and approval processes can be configured to meet your business needs.

Contract Automation

Contract lifecycle workflows use a single repository centralizing all aspects of contract automation.

New Matter Intake

Self-guiding digital end-user forms and workflows make matter intake a breeze, and can integrate with other systems like e-billing.

eDiscovery Requests

Initiate the eDiscovery process with simple forms and controlled document routing.

Approval Processes

Manage any approval process with custom alerts, notifications and collaboration tools.

Content Automation

Build dynamic documents on the fly using a library of approved language and clauses as part of any automated business process.

Legal Project Management

Create and manage cases with tracking and visibility throughout the entire process.

Outside Counsel Retention

Approvals and collaboration features enable centralized interaction between multiple stakeholders.

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Get in **Touch**

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